

# ALBURNETT COMMUNITY SCHOOLS

Home of the PIRATES

P.O. Box 400 • 131 Roosevelt Street, Alburnett, Iowa 52202

## Regular Board Meeting Agenda Monday, May 20, 2024 6:00 p.m. Board Room, Alburnett School

*Mission Statement: The Alburnett Community School District will provide educational opportunities which enable students to become confident, competent, and responsible contributors to society.*

### Tentative Agenda:

#### I. Call to Order / Roll Call

#### II. Approve Agenda

#### III. Welcome Visitors

##### A. Public Hearing on Sale of South Campus - 6:00 p.m.

##### B. Public Hearing on FY24 Budget Amendment - 6:00 p.m.

##### C. Public Comments to the Board

*During this Public Comment portion of the agenda, the board may receive comments on items that are or are not on the agenda. Twenty minutes are allotted for public comments, with a 5-minute time limit per person, if needed. The board may choose to extend this time if they wish, but that is a board decision. The board does not need to respond to any comments made. All parties are reminded that public comment specific to any employee is not appropriate in an open meeting. Members of the public are encouraged to visit directly with employees and/or administrators to resolve their concerns.*

#### IV. Consent Agenda

*Approval of the Consent Agenda approves all of the agenda items listed under this heading without further discussion or review. Any board member may remove any item from the Consent Agenda and that item will be considered separately after the vote on the Consent Agenda. If Board members have questions about the items on the Consent Agenda, they should ask about them prior to the meeting or ask that the specific item for which they have a question be removed from the Consent Agenda. Administration recommends that the Board approve the Consent Agenda items as listed below.*

##### A. Minutes

1. [April 15, 2024 Regular Board Meeting](#)
2. [May 1, 2024 Special Board Meeting](#)

##### B. Financial Reports

1. [Cash Report](#)
2. [Expenses to Published Budget](#)

##### C. Invoices

1. [Checks cut Prior to Board Meeting](#)
2. [Bills to be paid](#) - Bills added Monday

##### D. Resignations

1. Sydney Cook - JH Softball
2. Whitney Berns - Elementary Teacher
3. Brittany Guler - Prom Sponsor
4. Kaia O'Neill - High School Teacher

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5. Mark Stevens - High School Special Ed Teacher
6. Josh Caves - JV Girls Basketball Coach

## E. Contract Approvals

1. Keera Ball - Middle School Teacher
2. Julie Brissette - Preschool Teacher
3. Jessi Ulferts - Sub Van Driver
4. Lauren Oglby - Elementary Teacher
5. Thomas Trainer - High School Teacher
6. Nick Wooldrik - JH Baseball Coach (2023-2024)
7. Becca Carrothers - Head Volleyball Coach
8. Madison Graubard - JH Softball Coach (2023-2024)
9. HR?

## F. Education Agreements - None

## G. Contracted Service Renewals

1. [Bound](#)

## H. Sharing Agreement Renewals - None

## I. Cooperative Sponsorship for Activities Renewals - None

## J. Out of State/Overnight Trips - None

## V. Board Reports

### A. Department Leaders

1. Denise R. - Nutrition

### B. Administrators - None

### C. Board Members

### D. Superintendent

1. School Board recognition month
- 2.

## VI. Dialogue/Action Items

### A. Closed Session pursuant Iowa Code 21.5(1)(c) to discuss strategy with legal counsel in matters presently in litigation, or where litigation is imminent, if disclosure would be likely to prejudice or disadvantage the board.

1. To go into a closed session, the board must vote to do so in open meeting. After motion and second, a roll call vote is required. The board president then determines when to return to open session, with no motion or board action.

### B. Action from Closed Session from Attorney

### C. [2024-2025 Fee Schedule](#)

1. Recommended increase of 10 cents across the board for meal charges. No increase in instructional fees.

### D. South Campus

1. [Purchase Agreement](#)
2. Administration recommends accepting the purchase agreement by making a motion to convey the real property to Morrison per the following document: [Resolution](#)

### E. Staff Handbook

1. [Proposed staff handbook changes](#)

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2. Administration recommends approving the proposed handbook changes

## **F. FY24 Budget Amendment**

1. After holding the public hearing, the board is asked to adopt the 2023-2024 budget amendment.

## **G. HR Sharing Agreement**

1. [HR Sharing Agreement](#)
2. Administration recommends approving the sharing agreement for the HR position that Alburnett holds the contract for with Center Point Urbana CSD and Maquoketa Valley CSD for the 2024-2025 school year.

## **H. Roof Architects**

1. [Benchmark Proposal](#)
2. Martin Gardner Architecture - [Proposal Letter](#)
3. Administration recommends selecting Martin Gardner Architecture to partner with for the roof project.

## **I. Playground**

1. [Fehr Graham Agreement](#)
2. Administration recommends approving the agreement for Fehr Graham to do the engineering and bid work for the playground per the linked agreement.

## **J. Technology Purchase**

1. [Quote](#)
2. Administration recommends that the board approve the quote to purchase new technology to replace the technology rotating out of cycle and other technology needed for the 2024-2025 school year.

## **K. Line Painting Robot**

1. [Turf Tank Information](#)
2. [Turf Tank One option](#)
3. [Turf Tank Two option](#)
4. If the board chooses to approve the 3 year contract at this meeting, the implementation fee is waived and if Turf Tank One is chosen then the price decreases by \$1000
5. Administration recommends approving the contract for the Turf Tank One option at the "Plus" option.

## **L. Tech Support Contract with Grant Wood AEA**

1. [2.5 Days](#)
2. [5 Days](#)
3. Administration recommends approving the contract for 2.5 days a week.

## **VII. Confirm Date and Time of Next Regular Board Meeting**

The next Regular Board Meeting will be at 6:00 p.m. on June 17, 2024

## **VIII. Adjourn**