

# ALBURNETT COMMUNITY SCHOOLS

Home of the PIRATES

P.O. Box 400 • 131 Roosevelt Street, Alburnett, Iowa 52202

## Regular Board Meeting Agenda Monday, March 25, 2024 6:00 p.m. Board Room, Alburnett School

*Mission Statement: The Alburnett Community School District will provide educational opportunities which enable students to become confident, competent, and responsible contributors to society.*

### Tentative Agenda:

#### I. Call to Order / Roll Call

#### II. Approve Agenda

#### III. Welcome Visitors

##### A. Public Comments to the Board

*During this Public Comment portion of the agenda, the board may receive comments on items that are or are not on the agenda. Twenty minutes are allotted for public comments, with a 5-minute time limit per person, if needed. The board may choose to extend this time if they wish, but that is a board decision. The board does not need to respond to any comments made. All parties are reminded that public comment specific to any employee is not appropriate in an open meeting. Members of the public are encouraged to visit directly with employees and/or administrators to resolve their concerns.*

#### IV. Consent Agenda

*Approval of the Consent Agenda approves all of the agenda items listed under this heading without further discussion or review. Any board member may remove any item from the Consent Agenda and that item will be considered separately after the vote on the Consent Agenda. If Board members have questions about the items on the Consent Agenda, they should ask about them prior to the meeting or ask that the specific item for which they have a question be removed from the Consent Agenda. Administration recommends that the Board approve the Consent Agenda items as listed below.*

##### A. Minutes

1. [February 19, 2024 Regular Meeting Minutes](#)
2. [February 28, 2024 Work Session Minutes](#)
3. [March 20, 2024 Work Session Minutes](#)

##### B. Financial Reports

1. [Cash Report](#)
2. [Expenses to Published Budget](#)

##### C. Invoices

1. [Checks cut Prior to Board Meeting](#)
2. [Bills to be paid](#) - Bills added Monday

##### D. Resignations

1. Chaddwick Plotz - MS Teacher
2. Heather Plotz - Elementary Teacher
3. Chaddwick Plotz - Head Volleyball Coach

##### E. Contract Approvals

1. Remington Comried - Assistant Girls Track Coach

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2. Jacob Fishell - Junior High Girls Track Coach

F. Education Agreements

1.

G. Contracted Service Renewals - None

H. Shared Personnel Agreement Renewals - None

I. Cooperative Sponsorship for Activities Renewals - None

J. Out of State/Overnight Trips -

1. 4th grade campout - May 9-10th

V. **Board Reports**

A. Department Leaders - None

B. Administrators - None

C. Board Members

D. Superintendent

1. Facilities Assessment Presentation - Denovo

2. Behavior Data - presented by Joe F.

VI. **Dialogue/Action Items**

A. **Vision Insurance**

1. Vision insurance is currently not included in our insurance plan for staff. There is significant interest from staff and the cost to the district would be minimal and locked in for five years.

2. Administration recommends adding vision insurance as part of the insurance package in the same manner dental insurance is offered to staff (i.e. single would be included for certified staff, etc.)

B. **School Year, Full Time, Non certified staff member insurance employer contribution**

1. Currently, our school year full time staff do not have any employer contributions made to the insurance offered staff.

2. Administration recommends a 50% employer contribution for school year full time staff.

C. **Initial Proposal of the Alburnett Educational Association**

D. **Exempt Session - Review Alburnett Educational Association Proposal**

1. Exempt Session as per Iowa Code 20.17.3 to Discuss Negotiation Strategies

2. To go into a closed session, the board must vote to do so in open meeting. After motion and second, a roll call vote is required. The board president then determines when to return to open session, with no motion or board action.

E. **Initial Proposal of the Alburnett School Board**

F. **2023-2024 Negotiated Settlement with the Alburnett Education Association**

1. This item is only valid if an initial proposal is accepted by the other party

G. **2023-2024 Non-Certified and Administrative Contracts**

1. This item is only valid if an initial proposal is accepted in negotiations

H. **Publication of Budget Hearing for the 2023-2024 Certified Budget**

1. The board is not approving the final budget and tax asking during this meeting. Action tonight is to approve publication of the budget hearing. We would ask the board to approve publication of a public hearing regarding the budget at the Regular Board Meeting on April 15, with the hearing to be held at 6:00 p.m.

I. **South Campus**

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1. The board would be required to vote to authorize the District administration to sell the property before any work is done to begin the sale process.
2. The board would also need to vote to approve the use of a realtor.
  - [Disclosure](#) and [Listing Contract](#)
  - Administration recommends approving single seller agency through Joelle Henley based on the disclosure and listing contract. This recommendation is only if the board directs administration to sell said property.

## **J. Cameras and Door Access**

1. [Hawkeye Communication](#)
2. [Feld Security](#)
3. [Alpha Wireless](#)
4. These additional cameras and additional door access and door security are part of the security grant awarded by the state through federal monies. Per the grant requirements we must accept the lowest bid but we also must follow bidding procedures for costs over a certain amount. For that reason, all three bids are being presented to you.
5. Administration recommends conditionally approving the Hawkeye Communications bid based on the low bid requirement with the conditional aspect being removed after the business signs a memorandum of understanding that it meets the requirements laid forth in board policy [705.1R2](#).

## **K. Parking Lot Lighting and Electric for Cameras**

1. [Price Electric](#)
2. [Premier Electric](#)
3. [Hawkeye Electric](#)
4. These three electric bids are for the parking lot lighting and the electric to be run for some of the cameras in the above bids. This is all part of the security grant mentioned above which requires that we take the lowest bid.
5. Administration recommends conditionally approving the Hawkeye Electric bid based on the low bid requirement with the conditional aspect being removed after the business signs a memorandum of understanding that it meets the requirements laid forth in board policy [705.1R2](#).

## **L. Parking Lot Lighting Continued**

1. [Estimate](#)
2. Alburnett City Council very generously agreed to let us utilize the easement by the road to place lighting per their December 2023 council meeting. Per Alburnett City Code of Ordinance Chapter 111, Alburnett has an electric franchise with Alliant energy for easements. Therefore, only one bid (Alliant Energy) was obtained for this security lighting even though the grant requires three.
3. Administration recommends approving Alliant energy to place the lighting in the easement for the parking lot per the included estimate.

## **M. Exempt Session - Superintendent Evaluation**

1. Closed Session to Discuss Personnel matters as per Iowa Code 21.5.1.i
2. To go into a closed session, the board must vote to do so in open meeting. After motion and second, a roll call vote is required. The board president then determines when to return to open session, with no motion or board action.

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**VII. Confirm Date and Time of Next Regular Board Meeting**  
The next Regular Board Meeting will be at 6:00 p.m. on April 15, 2024

**VIII. Adjourn**